

Liberty Fire District

3910 Kings Lake Rd. DeFuniak Springs FL. 32433



Meeting Date and Time

Date of Meeting: August 3rd 2026

Time of Meeting: 6:00 PM

Meeting Location

Location of Meeting: Liberty Fire District South Station
3278 US Hwy 90 W
DeFuniak Springs, Florida 32433

Meeting Attendees

Board Members Present at Meeting:

Seat 1 John Curry, Seat 2 Mike Engel, Seat 3 James Odom,

Board Members Absent:

Seat 5 John Bottoms, Seat 4 Philip Canterbury Jr

Staff/Volunteer Members Present at Meeting:

No staff Present for the meeting

The regular meeting of the Liberty Fire District Board of Liberty Fire District was called to order at 6:00 PM on August 3rd 2026, at Liberty Fire District South Station by Chairman Odom.

I. Pledge of Allegiance and Invocation

- a. Pledge of Allegiance by Chairman Odom
- b. Invocation by Attorney Youell

II. Approval of Meeting minutes

- a. No minutes presented for approval

III. Treasurer Report

- a. Financial Report presented by Treasurer Engel.
- b. **Motion to approve Treasurer's report made by Treasurer Engle. Second by Secretary Curry. Comments - None, Motion passes unanimously.**

IV. Old Business

- a. Grant Update
 - i. Committee Update – No update
- b. City Switch Lease Agreement – Chairman Odom went over the lease agreement, and the attorney presented changes that was needed to be made. Chairman Odom advised he would amend the agreement and send back for review.
- c. Mid-Summer Bash Report – Chairman Odom gave a overview of the event to the board and how successful it was.
- d. Board Seat 5 – There was some discussion on filling the board seat that no one qualified for in June. No action was taken.

V. New Business

- a. Approval to Hire Vance CPA and sign the Notice of Engagement – **Motion at approve Chairman Odom to sign and execute the Notice of Engagement for FY 25-26 Audit with Vance CPR made by Treasurer Engel and Seconded by Secretary Curry, Comments – None, Motion Passes Unanimously**
- b. Purchase ID Card System – **Motion to Purchase a ID Card printer system not to exceed \$1500 made by Treasurer Engel and Seconded by Secretary Curry, Comments – None, Motion Passes Unanimously**

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- c. Approval of repairs to the Central Station – **Motion to Hire Chapman Building and Consulting LLC for emergency repairs to the Kings Lake Fire Station in the Amount of \$40,426.00 made by Treasurer Engel and Seconded by Secretary Curry, Comments – None, Motion Passes Unanimously**
- d. Approval to pay for the CDO class in October – **Motion to pay for the board members to attend the Florida Special Districts Association CDO Class in October made by Treasurer Engel and Seconded by Secretary Curry, Comments – None, Motion Passes Unanimously**
- e. Set Budget workshop and hearing for FY26/27 - **Motion to set the Budget Workshops for FY 26-27 on 9/2/26 5:00pm, 9/14/2026 6:00pm and the Budget Hearing on 9/28/2026 6:00pm made by Treasurer Engel and Seconded by Secretary Curry, Comments – None, Motion Passes Unanimously**
- f. Impact Fee Study RFP – **Motion to have Chairman Odom get prices to bring back to the board for an Impact Fee Study made by Treasurer Engel and Seconded by Secretary Curry, Comments – None, Motion Passes Unanimously**

VI. Chiefs Report

- a. Monthly Call Report – Chairman Odom provided an overview of the previous month's calls.
- b. Monthly Training Report – Chairman Odom provided an overview of the previous months training.
- c. Maintenance Report – Chairman Odom provided an overview of the previous months truck and station maintenance.

VII. Board Attorney

- a. **Motion to pay June 2026 attorney bill as presented in the amount of \$450.00 made by Treasurer Engel and Seconded by Secretary Curry, Comments – None, Motion Passes Unanimously**
- b. **Motion to Pay July 2026 attorney bill as presented in the amount of 562.50 made by Treasurer Engel and Seconded by Secretary Curry, Comments – None, Motion Passes Unanimously**

VIII. Board Members' Comments

- a. **None**

IX. Public Comment – None

X. Adjournment

- a. Motion to adjourn made by Treasurer Engel. Second by Secretary Curry, Comments – None, Motion approved unanimously
- b. Meeting adjourned at 06:35 pm .

The next meeting will be held at 6:00 PM on September 2nd, 2026, at:

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Meeting Minutes Approved on September 2nd 2026

Board Chairman James Odom

Board Secretary John Curry

Meeting Minutes prepared by James Odom