

Liberty Fire District

3910 Kings Lake Rd. DeFuniak Springs Fl. 32433



Meeting Date and Time

Date of Meeting: June 3rd 2026

Time of Meeting: 6:00 PM

Meeting Location

Location of Meeting: Liberty Fire District South Station
3278 US Hwy 90 W
DeFuniak Springs, Florida 32433

Meeting Attendees

Board Members Present at Meeting:

Seat 1 John Curry, Seat 2 Mike Engel, Seat 3 James Odom, Seat 4 Philip Canterbury Jr,

Board Members Absent:

Seat 5 John Bottoms,

Staff/Volunteer Members Present at Meeting:

No staff Present for the meeting

The regular meeting of the Liberty Fire District Board of Liberty Fire District was called to order at 6:00 PM on June 2nd, 2026, at Liberty Fire District South Station by Chairman Odom.

I. Pledge of Allegiance and Invocation

- a. Pledge of Allegiance by Chairman Odom
- b. Invocation by Attorney Youell

II. Approval of Meeting minutes

- a. **Motion to approve May 4th, 2026, RBM Minutes made by Treasurer Engel. Second by Vice Chair Canterbury. Comments - None, Motion passes unanimously.**

III. Treasurer Report

- a. Financial Report presented by Treasurer Engel.
- b. **Motion to approve Treasurer's report made by Treasurer Engel. Second by Secretary Curry. Comments - None, Motion passes unanimously.**

IV. Old Business

- a. Grant Update
 - i. Committee Update – Vice Chair Canterbury reported that we have been awarded a grant for water from the National Volunteer Fire Council for the wildfire season. He also reached out to the University of West Florida for assistance in grant writing but did not get any response. Chairman Odom reported that Chief Roy was working on the AFG and SAFER grants that just opened.
- b. District Financial Institution – Chairman Odom presented the requested follow up information from the financial institutions to the board.
 - i. **Motion to approve Regions Bank as the districts financial Institution and authorize the chairman to execute the required documents made by Treasurer Engel and Second by Secretary Curry, Comments – None, Motion Passes Unanimously.**

V. New Business

- a. FEMA Grants Approval – Chairman Odom ask the board attorney if they needed to approve applying for the AFG and SAFER grants now or once they were awarded. Attorney Youell advised it could be done either way. The general conscience of the

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board was to wait until they were approved since we were doing the grant writing in house.

- b. VHF Paging Issue – Chairman Odom presented a letter to the board for approval to send to the Walton County Sheriff asking for the VHF Paging system to be turned back on at least until the new count radio system was completed. Chairman Odom reported that volunteers were not receiving call on the SLERS System due to coverage issues.

- i. **Motion to approve the chairman to send the letter presented to the board made by Treasurer Engel and second by Vice Chairman Canterbury, Comments – None, Motion Passes Unanimously**

- c. Driver Licensing and Background Checks – Chairman Odom reported that the Driver Licensing and Background checks had been secured and tested. All department members are now in the process of being trained on the new policy and having the screenings completed. No board action is needed.

VI. Chiefs Report

- a. Monthly Call Report – Chief Dunham provided an overview of the previous month's calls.
- b. Monthly Training Report – Chief Dunham provided an overview of the previous months training.
- c. Maintenance Report – Chief Dunham provided an overview of the previous months truck and station maintenance.

VII. Board Attorney

- a. The Board Attorney presented her monthly bill for payment.
 - i. Motion to approve the legal bill in the amount of \$427.50 made by Treasurer Engel and Seconded by Secretary Curry, Comments – None, Motion passes Unanimously.

VIII. Board Members' Comments

- a. None

IX. Public Comment

- a. Donna Dunham spoke about the upcoming 3rd annual Mid Summer Bash/Open House, gave the board a update on the picture fundraiser, and turned over the previous months impact fee money for deposit.

X. Adjournment

- a. Motion to adjourn made by Secretary Curry. Second by Treasurer Engel, Comments – None, Motion approved unanimously
- b. Meeting adjourned at 06:38 pm .

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The next meeting will be held at 6:00 PM on July 2nd 2026, at:

Liberty Fire District South Station
3278 US Hwy 90 W
DeFuniak Springs, Florida
32433

Meeting Minutes Approved on December 1st, 2025

Board Chairman James Odom

Board Secretary John Curry

Meeting Minutes prepared by James Odom